

# Bachelor of Science Health Care Administration



**Are you interested in working with people and technology?**

### **Have You Considered a Career in Health Care Administration?**

The changing age demographics have created an increased demand for health care services, leading to 22 percent more jobs for medical and health service managers. As a result, it is projected that 68,000 new health care administration/management jobs will be created between 2010-2020 (Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, 2012-13 Edition, Medical and Health Services Managers, on the Internet at <http://www.bls.gov/ooh/management/medical-and-health-services-managers.htm>).

Health care administration is a broad-based discipline that provides students with a unique opportunity to help improve the lives of individuals, communities, or entire populations. Health care executives have a deep sense of social mission and care deeply about the people they work with and serve.

The Bachelor of Science in Health Care Administration (BSHA) program prepares individuals to support health care professionals such as clinicians, researchers, and executives in settings such as assisted living and skilled nursing facilities; rehabilitation centers; private, public, and proprietary clinics; and medical centers.

### **Bachelor of Science in Health Care Administration Program (Online)**

The online BSHA program trains students to excel as managers and administrators in various health care environments. Students will be skilled in health care sustainability, information systems, accounting, finance, assessment, strategic and marketing plan development, personnel management, budget development and management, law and policy, and operations management. These core skill sets give students a competitive edge in the health care sector.

### **Degree Format**

The BSHA program provides an online curriculum for students with full time employment and hectic schedules. Additionally, the program meets the needs of the adult professional that has already taken previous coursework to complete a Bachelor's degree or has earned an Associate's degree at another accredited college or university. Students have the opportunity to visit the Loma Linda University (LLU) campus twice during the program, for orientation and upon graduation. The BSHA program commences annually summer quarter.

### **Program Outcomes**

Upon completion of the BSHA Program, the graduate should be able to demonstrate the following competencies:

1. Apply health care management concepts and theory to sustainable decision making practices, operations management, and strategic health care administration
2. Apply advanced skills in communicating with public, staff, and constituencies
3. Apply health care law to policy and procedure development
4. Demonstrate advanced knowledge and skill in managing human resources and providing effective resolution strategies
5. Demonstrate advanced economic strategies in health care management
6. Develop advanced information systems skills applicable to the health care environment

### **Application Window**

Applications are accepted between November 1 and April 1.

Applicants are encouraged to complete the following prerequisites and corequisites prior to admission to the program:

### Prerequisites

- Human Anatomy and Physiology
- Medical Terminology
- Introduction to Computers (High School or waiver exam is acceptable)
- Intermediate Algebra (2 years High School Algebra and above course work with grades of C and above is acceptable)
- Oral Communication, Public Speaking, or Interpersonal Communication

### Corequisites

- 28-32 quarter units of Spiritual and Cultural Heritage
- 24-32 quarter units of Scientific Inquiry and Analysis
- 9-13 quarter units of Communication
- 3-6 units of Health and Wellness

Please see the BSHA program website for a detailed overview of GE coursework. Applicants with a healthcare background (such as Nursing, Radiography, Respiratory Therapy, Occupational Therapy, Physical Therapy, etc.) are given preference. Health care professional units can be applied to this program; details will be discussed with the Program Director on a case-by-case basis.

Upon successful completion of the program prerequisites, corequisites, the BSHA Core Curriculum, and elective coursework to satisfy at least 192 quarter units, the Bachelor of Science in Health Care Administration degree will be awarded to students.

### Admission Requirements

For regular admittance, the following academic qualifications of applicants must be demonstrated:

- A minimum of 96-quarter units (students who transfer from a community college may transfer a maximum of 105-quarter units, all other credits must come from a senior college)
- Minimum 2.5 cumulative GPA of all freshman and sophomore course work from an accredited educational institution.
- High school diploma or its equivalent, the GED is required
- Statement of purpose
- Three letters of recommendation
- Official transcripts of all previous undergraduate work sent by each previous institution to LLU

### Accreditation

Loma Linda University is regionally accredited by the Western Association of Schools and Colleges, Accrediting Commission for Senior Colleges and Universities.

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### Curriculum: BSHA Program (15-month)

#### SUMMER - 12 Units

	Units
AHCJ 493 Senior Portfolio I	3
HCAD 409 Principles of Health Care Admin	3
RTCH 387 Writing for Health Care Professionals	3
HCAD 414 Sustainability for Health Care Mgmt	3

#### FALL - 13 Units

HCAD 328 Health Care Organizational Behavior	3
HCAD 446 Accounting for Health Care Managers	3
AHCJ 475 Health Care Research & Statistics	4
HCAD 374 Health Care Human Resources	3

#### WINTER - 15 Units

HCAD 305 Health Care Communication	3
HCAD 464 Health Care Finance	3
HCAD 336 Legal Environment of Health Care	3
HCAD 375 Health Care Information Systems	3
RExxx Religion	3

#### SPRING - 12 Units

HCAD 401 Health Care Operations Management	3
HCAD 316 Economics for Health Care Managers	3
HCAD 359 Health Care Marketing	3
RExxx Religion	3

#### SUMMER - 12 Units

AHCJ 494 Senior Portfolio II	3
HCAD 417 GIS in Health Care Management	3
HCAD 498 Health Care Policy & Strategy	3
RExxx Religion	3

### Financial Information

Tuition and fees are subject to change each year. Students should be prepared to be responsible for all tuition fees, books, living expenses, and transportation. Financial aid is available. Loan applications can begin before being accepted. For financial aid information, please contact the LLU Financial Aid office at (909) 558-4509.

### Contact Information:

Program Director: Karla Lavin Williams, DrPH

E-mail: [klavinwilliams@llu.edu](mailto:klavinwilliams@llu.edu)  
Office: (909) 558-4931, ext. 87605  
Fax: (909) 558-7965

<http://www.llu.edu/allied-health/sahp/radtech/bsha.page?>



LOMA LINDA  
UNIVERSITY

## LLU at a Glance

>> Founded in 1905 >> A Seventh-day Adventist institution integrating health, science, and Christian faith >> Offers over 200 programs in the health sciences >> Houses eight schools: Allied Health Professions, Behavioral Health, Dentistry, Medicine, Nursing, Pharmacy, Public Health, and Religion >> About 4,000 students >> Over 1,300 faculty >> 2,000 professional researchers >> \$46 million dollars in private and public grants generated each year >> Many service learning opportunities

Loma Linda University  
Loma Linda, California 92350  
909.558.4599  
Website: [www.llu.edu](http://www.llu.edu)  
[www.facebook.com/llualliedhealth](http://www.facebook.com/llualliedhealth)