

Bachelor of Science Healthcare Administration



Have You Considered a Career in Healthcare Administration?

Healthcare administration is a broad-based discipline that serves individuals, communities, and entire populations in a variety of healthcare environments. Healthcare administration is an excellent career choice for the person who would like to have a profession in health care in one or more of the following areas: healthcare policy and strategy, marketing, communication, business continuity and sustainability, law and ethics, business and project management, human resources, health information systems, and organizational behavior.

Changing age demographics have created an increased demand for healthcare services, leading to a projected growth of 18 percent more jobs for medical and health service managers from 2018 to 2028. (Bureau of Labor Statistics, U.S. Department of Labor). This projected rate of growth is much faster than average, which means there will be more jobs available to you after graduation. Workers in the field of healthcare administration also have excellent earning potential - medical and health services managers earned a median annual salary of \$99,730 in 2018. (Bureau of Labor Statistics.)

Examples of Jobs Graduates May Hold	Potential Work Environments
Clinical Support Services Manager	Hospital & Health Systems Management
Healthcare Initiative Project Manager	Medical Groups
Healthcare Human Resources Manager	Pharmaceutical & Biotechnology Companies
Social & Community Services Manager	Care Management Organizations
Medical or Dental Office Administrator	Health Information Technology Firms
Long-term Care Coordinator	Supply Chain Companies
Marketing Program Coordinator	Government/Policy Organizations
Manager of Business Operations	*Healthcare Management Consulting Groups *Healthcare Insurance Providers *Healthcare Education

The field further offers continuing opportunity for career and personal growth. Healthcare management requires ongoing education, and most employers encourage continued professional development. Many organizations provide tuition assistance or in-service training for new skills. Innovation and continuous learning will be a part of the job from day one.

Bachelor of Science in Healthcare Administration (BSHA) Online Program

The online BSHA program prepares individuals to serve in entry-level and mid-level healthcare administration in a variety of healthcare environments. Unlike many other programs in the marketplace, healthcare professional units can be applied to the overall units required for completion of the BSHA degree. For example, nursing, radiography, respiratory therapy, occupational therapy, physical therapy, dental hygiene, etc., units may be applied towards degree completion rather than a student having to take additional electives unrelated to student's career of choice. Thus, by enrolling in the BSHA program, students already employed in the healthcare industry may more easily earn a degree and pursue career advancement.

Degree Format

The BSHA program is an online program, allowing students to complete coursework on their own schedules. Students seeking to balance employment, family life, and higher education will find this format advantageous. While a limited number of videoconferences and teleconferences may be scheduled, there are always options for alternative asynchronous activities for students who cannot participate synchronously. The BSHA program begins summer quarter on an annual basis. Students may enroll full-time, and complete the program in 15 months, or part-time, and complete the program in 2 years. Classes are generally small, with an excellent faculty-student ratio.

Application Window - Applications are accepted between October 1 and August 1.

Admission Requirements

For regular admittance, applicants must have:

- A minimum of 96-quarter units (or 64-semester units), including program prerequisites (students who transfer from a community college may transfer a maximum of 105-quarter units, all other credits must come from a senior college)
- Minimum 2.5 cumulative college GPA
- High school diploma or GED
- Statement of purpose
- 3 letters of recommendation
- Official transcripts of all previous undergraduate work (sent by each institution previous to LLU)

Program Prerequisites	Program Co-requisites
Anatomy and physiology (one lab minimum) required. Take either: one semester or quarter of combined anatomy and physiology course OR one quarter or semester of anatomy plus one quarter or semester of physiology.	28-32 quarter units of Spiritual & Cultural Heritage
Medical Terminology	24-32 quarter units of Scientific Inquiry and Analysis
Introduction to Computers (high school or waiver exam is acceptable)	9-13 quarter units of Communication
Intermediate Algebra (2 years high school Algebra and above course work with grades of C and above is acceptable)	3-6 units of Health and Wellness
Oral Communication, Public Speaking, or Interpersonal Communication	*Please see the BSHA program website (given below) for a detailed overview of general education coursework requirements.
Cultural Anthropology	

Upon successful completion of the program prerequisites, co-requisites, the BSHA Core Curriculum, and elective coursework to satisfy at least 192 quarter units/128 semester units, the Bachelor of Science in Healthcare Administration degree will be awarded to students.

Financial Information

Tuition and fees are subject to change each year. Students should be prepared to be responsible for all tuition fees, books, and living expenses. Financial aid is available. Loan applications can begin before being accepted. For financial aid information, please contact the LLU Financial Aid office at (909) 558-4509.

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Curriculum: BSHA Program (2 years)

FALL - 11 Units	Units
HCAD 409 Principles of Healthcare (HC) Admin	3
HCAD 461 Portfolio for Healthcare Admin I	3
RTCH 387 Writing for Healthcare Professionals	3
RELE 457 Christian Ethics and Health Care	2

WINTER - 9 Units	Units
HCAD 305 Healthcare Communication	3
HCAD 359 Healthcare Marketing	3
AHCJ 318 EI & Leadership Skills for HC Prof	3

SPRING - 9 Units	Units
HCAD 374 Healthcare Human Resources	3
HCAD 328 Healthcare Organization Behavior	3
RELT 406 Adventist Beliefs and Life	3

FALL - 13 Units	Units
HCBL 434 Financial Management for Healthcare	3
AHRM 475 Healthcare Research & Stats	4
RELR 440 Wholeness and Health (*Service Learning)	3
HCAD 414 Sustainability for HC Management	3

WINTER - 10 Units	Units
HCBL 346 Legal & Ethical Environment in HC	3
HCBL 471 Information Systems Manage. in HC	4
HCBL 345 Project Management in Health Care	3

Spring - 9 Units	Units
HCAD 462 Portfolio for Healthcare Admin II	3
HCAD 498 Healthcare Policy & Strategy	3
HLIN 430 QM & Perf. Improvement in HC	3

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LLU at a Glance

- >> Founded in 1905 >> A Seventh-day Adventist institution integrating health, science, and Christian faith >> Offers over 200 programs in the health sciences >>
- Houses eight schools: Allied Health Professions, Behavioral Health, Dentistry, Medicine, Nursing, Pharmacy, Public Health, and Religion >> About 4,000 students
- >> Over 1,300 faculty >> 2,000 professional researchers >> \$46 million dollars in private and public grants generated each year >> Many service learning opportunities

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