Quarterly Supervision Timeline

Fall 2023 (Sep 25-Dec 15)
Midterm-Nov 3

Winter 2024(Jan 2-Mar 15)
Midterm-Feb 9

Spring 2024 (Mar 25-June 7)
Midterm-May 3

Summer 2024 (June 17-Aug 30)
Midterm-July 26

Before student starts
Read information on department website for supervisors
- General Information; Supervision Responsibilities; Effective Clinical Instruction; & What to do when problems arise
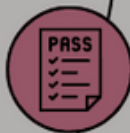
First Meeting
The student and CI should discuss:
- Student Information form for CIs; Expectations Worksheet; Weekly Checklist; & Skill Expectations

Every Week
CI is encouraged to complete one "Observation" form per week.

Midterm
- CI grades student on Calipso (please see Grading Procedures)
- CI and student go over and discuss the evaluation
- CI finalizes the evaluation on Calipso

Final
- CI grades student on Calipso (please see Grading Procedures)
- CI and student go over and discuss the evaluation
- CI finalizes the evaluation on Calipso
- CI approves the student's current hours