

CALIPSO INSTRUCTIONS FOR CLINICAL SUPERVISORS

<https://www.calipsoclient.com/llu>

Approve Clock Hours

- At the completion of the rotation or as often as directed, your student will log their clock hours into CALIPSO.
- An automatically generated e-mail will be sent notifying you that clock hours have been submitted and are awaiting approval.
- Login to CALIPSO (step two.)
- Click “clockhour forms pending approval.”

Home Logout

Lobby

Please remember to [log out](#) when you're finished!

Current selected class: 2014 Change class to:

View

51 clockhour forms pending approval

Student Information

New evaluation

My Student Evaluations

Supervisor feedback forms

Management

Update your information

Update your credentials

Site information forms

Supervision summary

Account

Change your password

- Identify your current student’s record.
- Click “View/Edit” in the far right column.

Home Logout Student Information Clockhours list

Clockhours pending approval

| Name | Supervisor | Course | Term | Facility | Setting | Hours | Appr | Submitted | View/Edit | Delete |
|------------|-------------------------------|------------------------------------|-----------|--------------------------|-------------------|-------|------|---------------------|---------------------------|------------------------|
| ██████████ | St. Clair, Jennifer Christine | CMSD 567 - Screening | 2012 Fall | Screening-Schools | University Clinic | 7:15 | | Jun 07 2013 02:42PM | View/Edit | Delete |
| ██████████ | St. Clair, Jennifer Christine | CMSD 586 - Educational Fieldwork I | 2012 Fall | Redlands School District | School | 20:00 | | Jun 07 2013 02:42PM | View/Edit | Delete |

