



LOMA LINDA
UNIVERSITY

Bachelor of Science Health Care Administration

School of Allied Health Professions



Are you interested in working with people and technology?

Have You Considered a Career in Health Care Administration?

Changing age demographics have created an increased demand for health care services, leading to projected growth of 17 percent more jobs (56,300) for medical and health service managers from 2014 to 2024. (Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, 2016-17 Edition, Medical and Health Services Managers, on the Internet at <https://www.bls.gov/ooh/management/medical-and-health-services-managers.htm> (Links to an external site.))

Health care administration is a broad-based discipline that provides students with a unique opportunity to help improve the lives of individuals, communities, or entire populations. Health care executives have a deep sense of social mission and demonstrate compassion for the people they work with and serve.

Bachelor of Science in Health Care Administration (BSHA) Online Program

The BSHA program leading to the Bachelor of Science degree contains a distinctive curriculum designed to prepare individuals to serve in mid-level administration supporting health care professionals such as clinicians, researchers and executives in a variety of health care environments. Such environments include assisted living and skilled nursing facilities; rehabilitation centers; private, public, and proprietary clinics; and medical centers.

Students will be trained in health care leadership, emotional intelligence, sustainability, information systems, financial management, assessment, strategic and marketing plan development, personnel management, law and policy, and operations management. These core skill sets give students a competitive edge in the health care sector.

Degree Format

Most program activities are asynchronous. A limited number of online synchronous activities via videoconference and teleconference methods are required throughout the program with options for alternative asynchronous activities for students who cannot participate synchronously. Students have the opportunity to visit the Loma Linda University (LLU) campus twice during the program, for orientation and upon graduation. The BSHA program commences annually summer quarter.

Program Outcomes

Upon completion of the BSHA Program, the graduate should be able to demonstrate the following competencies:

- 1. Apply health care management concepts and theory to sustainable decision making practices, operations management, and strategic health care administration**
 - 1.1.** Evaluate conceptual and theoretical principles in health care management research and current literature.
 - 1.2.** Utilize health care management concepts and theory to effectively devise and facilitate sustainable organizational processes, operations, and strategies
- 2. Apply advanced proficiency in communicating with public, staff, and constituencies**
 - 2.1.** Demonstrate effective oral communication skills
 - 2.2.** Demonstrate effective written communication skills
- 3. Apply health care law to policy and procedure development**
 - 3.1.** Interpret health care policy and procedure materials
 - 3.2.** Develop and operationalize strategic initiatives in health care management based on applicable legal aspects of health care.
- 4. Demonstrate advanced knowledge and skill in managing human resources and providing effective resolution strategies**
 - 4.1.** Analyze and evaluate human resource management and organizational behavior concepts in the health care environment
 - 4.2.** Create effective and efficient human resource protocols, procedures, and strategies for improvement
- 5. Demonstrate advanced knowledge and competence in applying financial management models to health care organizations**
 - 5.1.** Analyze accounting and financial management principles and concepts in effective health care management
 - 5.2.** Evaluate effective and efficient accounting and finance budgeting methods used by health care organizations
- 6. Develop innovative information systems skills applicable to the health care environment**
 - 6.1.** Analyze various concepts and uses of health care information and geographic information systems in health care management
 - 6.2.** Design strategic plans utilizing information and geographic information systems to improve a given health care environment or scenario.
- 7. Develop advanced emotional and social intelligence skills applicable to health care management**
 - 7.1.** Analyze emotional and social intelligence competencies as they relate to personal and professional endeavors in health care management
 - 7.2.** Develop new frameworks for utilizing the emotional and social intelligence competencies
 - 7.3.** Create new personal and professional action plans related to emotional and social intelligence growth

Applicants are encouraged to complete the following prerequisites and corequisites prior to admission to the program:

Prerequisites

- Human Anatomy and Physiology
- Medical Terminology
- Introduction to Computers (High School or waiver exam is acceptable)
- Intermediate Algebra (2 years High School Algebra and above course work with grades of C and above is acceptable)
- Oral Communication, Public Speaking, or Interpersonal Communication

Corequisites

- 28-32 quarter units of Spiritual and Cultural Heritage
- 24-32 quarter units of Scientific Inquiry and Analysis
- 9-13 quarter units of Communication
- 3-6 units of Health and Wellness

Please see the BSHA program website for a detailed overview of GE coursework. Applicants with a healthcare background (such as Nursing, Radiography, Respiratory Therapy, Occupational Therapy, Physical Therapy, etc.) are given preference. Health care professional units can be applied to this program; details will be discussed with the Program Director on a case-by-case basis.

Upon successful completion of the program prerequisites, corequisites, the BSHA Core Curriculum, and elective coursework to satisfy at least 192 quarter units/128 semester units, the Bachelor of Science in Health Care Administration degree will be awarded to students.

Admission Requirements

For regular admittance, the following academic qualifications of applicants must be demonstrated:

- A minimum of 96-quarter units (students who transfer from a community college may transfer a maximum of 105-quarter units, all other credits must come from a senior college)
- Minimum 2.5 cumulative GPA of all freshman and sophomore course work from an accredited educational institution.
- High school diploma or its equivalent, the GED is required
- Statement of purpose
- Three letters of recommendation
- Official transcripts of all previous undergraduate work sent by each previous institution to LLU

Application Window

Applications are accepted between November 1 and April 1.

Accreditation

Loma Linda University is regionally accredited by the Western Association of Schools and Colleges, Accrediting Commission for Senior Colleges and Universities.

updated 07/31/17

Curriculum: BSHA Program (15-month)

SUMMER - 12 Units

		Units
AHCJ 493	Senior Portfolio I	3
HCAD 409	Principles of Health Care Admin	3
RTCH 387	Writing for Health Care Professionals	3
AHCJ 318	El & Leadership Skills for HC Prof	3

FALL - 12/13 Units

HCAD 328	Health Care Organizational Behavior	3
AHRM 475	Statistics & Research Methods	4
HCAD 374	Health Care Human Resources	3
RELX	Religion Course	2/3

WINTER - 12 Units

HCAD 305	Health Care Communication	3
HCAD 465	HC Financial Mgmt	3
HCAD 336	Legal Environment of Health Care	3
HCAD 375	Health Care Information Systems	3

SPRING - 13/14 Units

HCAD 401	Health Care Operations Management	3
HCAD 418	Project Mgmt. for HC Managers	3
HCAD 359	Health Care Marketing	3
RELX	Religion Course	2/3

SUMMER - 14/15 Units

AHCJ 494	Senior Portfolio II	3
HCAD 417	GIS in Health Care Management	3
HCAD 498	Health Care Policy & Strategy	3
HCAD 414	Sustainability for HC Manage.	3
RELX	Religion Course	2/3

Financial Information

Tuition and fees are subject to change each year. Students should be prepared to be responsible for all tuition fees, books, living expenses, and transportation. Financial aid is available. Loan applications can begin before being accepted. For financial aid information, please contact the LLU Financial Aid office at (909) 558-4509.

Contact Information:

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<http://alliedhealth.llu.edu/academics/allied-health-studies>



LOMA LINDA
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LLU at a Glance

>> Founded in 1905 >> A Seventh-day Adventist institution integrating health, science, and Christian faith >> Offers over 200 programs in the health sciences >> Houses eight schools: Allied Health Professions, Behavioral Health, Dentistry, Medicine, Nursing, Pharmacy, Public Health, and Religion >> About 4,000 students >> Over 1,300 faculty >> 2,000 professional researchers >> \$46 million dollars in private and public grants generated each year >> Many service learning opportunities

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